



Declaration of Forged, Missing Endorsement or Altered Warrant

Notice: Any person who, with the intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, city, or district board or office, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is punishable either by imprisonment in the county jail for a period of not more that one year, by a fine, not exceeding one thousand dollars (\$1,000.00), or by both such imprisonment and fine, or by imprisonment in the state prison, by a fine of not exceeding ten thousand dollars (\$10,000.00), or by both such imprisonment and fine.

Warrant Information

_____ Date _____ Amount _____ Number _____

Payee Declaration

I, _____, residing at _____
(Print Name) (Street Address, City, State, Zip Code)

declare as follows:

- I have not received the above described warrant and that the endorsement or alteration of my name on the warrant was not signed or altered by me.
- I have viewed a certificate copy (copy shows front and back) of the above described warrant and confirm that the signature (endorsement) thereon was not placed there by me and is a forgery.
- I have not received any part of the money, nor any benefits from said warrant, nor have I authorized anyone to endorse or alter said warrant and receive money or same for me, nor have I ratified said endorsement or alteration.
- That this declaration is made for the purpose of recovering and receiving from the Treasurer of the County of Riverside the warrant amount due me as shown above.

I declare, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct.

Executed at _____, _____ on _____
(City) (State) (Date)

Declarant/Payee Signature: _____ Date: _____

Print Name: _____ Phone Number: _____

SIGNATURE WITNESSED BY NOTARY PUBLIC	PLACE NOTARY SEAL HERE
A notary public or other officer completing this certification verifies only the identity of the individual, who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.	
Subscribed and sworn to (or affirmed) before me on this day of _____, 20____, by _____ proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.	
Notary Public Signature: _____	

Payee Return to: District Office
District Return to: Riverside County Office of Education, District Fiscal Services



Declaration of Warrant Endorsement Forgery

Warrant Information

_____ Date _____ Amount _____ Number _____

County of Riverside, California Declaration

Riverside County Schools declares, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct.

- The above reference warrant was issued to the payee drawn on account number _____ at MUFG Union Bank, N.A.
- Riverside County Schools has never ratified the endorsement or alteration of the warrant, and has not received any benefit from the proceeds of the above warrant.
- Riverside County Schools was notified by _____ of the forged, missing endorsement or altered warrant.
 (Insert Name)
- The Riverside County Schools first became aware of the situation on _____.
 (Date)

Riverside County Schools Designated Signature: _____ Date: _____

Print Name: _____ Title: _____

SIGNATURE WITNESSED BY NOTARY PUBLIC	PLACE NOTARY SEAL HERE
A notary public or other officer completing this certification verifies only the identity of the individual, who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.	
Subscribed and sworn to (or affirmed) before me on this day of _____, 20____, by _____ proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me. Notary Public Signature: _____	

Riverside County Office of Education
 District Fiscal Services
 3939 Thirteenth Street
 P.O. Box 868
 Riverside, CA 92502-0868