

**RIVERSIDE COUNTY BOARD OF EDUCATION SERVICE CENTER
BUILDING CORPORATION**

3939 Thirteenth Street
Riverside, California 92501

**ANNUAL MEETING OF THE MEMBERS
and
ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

DATE: December 2, 2021

TIME: 11:00 a.m.

**PLACE: Riverside County Education Service Center
Conference Room 110**

AGENDA

OPENING PROCEDURES

1. Call to Order Time: _____
2. Pledge of Allegiance (_____ led the Pledge of Allegiance to the Flag.)
3. Attendance
 - a. Board of Directors

President.....Mr. William Spires
Vice-President.....Mr. Tom Johnson
Secretary/TreasurerMr. Rollin Edmunds
Member.....Mr. Henry Kotzen
Member.....Vacant
 - b. Assistant Secretary to the Board of Directors

Eugene Villa, Executive Director
Fiscal Services
Division of Administration and Business Services
Assistant Secretary to the Board of Directors

Isabel Montenegro, Executive Director's Secretary
Fiscal Services
 - c. Guests and Visitors
 - d. Staff Members

4. Public Comments

Pursuant to **Government Code Section 54954.3 and Education Code Section 35145.5**, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time.

INFORMATION SESSION

1. Construction Projects Update

ACTION SESSION

1. Approval of Minutes (December 2, 2020)

It was moved by _____ and seconded by _____

That the unadopted minutes of the meeting held on Wednesday, December 2, 2020, be approved.

Spires_____Johnson_____Edmunds_____Kotzen_____

Motion: carried – lost

2. Election of Officers of the Corporation

a. It was moved by _____ and seconded by _____

That_____be elected as **President** of the Board of Directors for the period of January 1, 2022, through December 31, 2022.

Spires_____Johnson_____Edmunds_____Kotzen_____

Motion: carried - lost

b. It was moved by _____ and seconded by _____

That_____be elected as **Vice-President** of the Board of Directors for the period of January 1, 2022, through December 31, 2022.

Spires_____Johnson_____Edmunds_____Kotzen_____

Motion: carried - lost

c. It was moved by _____ and seconded by _____

That_____be elected as **Secretary/Treasurer** of the Board of Directors for the period of January 1, 2022, through December 31, 2022.

Spires_____Johnson_____Edmunds_____Kotzen_____

Motion: carried – lost

NEXT MEETING

Wednesday, December 7, 2022
11:00 a.m.

Riverside County Education Service Center
3939 Thirteenth Street
Conference Room 110
Riverside, California 92501

ADJOURNMENT

Time: _____ motioned to adjourn and it was seconded by_____.