



# RIVERSIDE COUNTY OFFICE OF EDUCATION FOUNDATION

## ANNUAL ORGANIZATIONAL MEETING MINUTES

Thursday, September 16, 2021, 2:30 p.m.

Riverside County Office of Education

Virtual – Online

Due to the current COVID-19 conditions, this meeting will only be available for viewing online to members of the public. The meeting will be conducted via Zoom and displayed on YouTube. Only authenticated users will have access to participate in the Zoom proceedings. Public comments must be emailed to [yhavelas@rcoe.us](mailto:yhavelas@rcoe.us) to be read into the record. Live Streaming Link via YouTube: <https://youtu.be/t5VjYLLNsu4>

### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Administrative Assistant to the Foundation Board at (951) 826-6456 or email at [yhavelas@rcoe.us](mailto:yhavelas@rcoe.us).

#### **Riverside County Office of Education Foundation Board of Directors**

Mr. Jack Clarke

Ms. Tina Daigneault

Mr. Eric Eckstrom

Ms. Ana Farfan

Dr. Edwin Gomez

Mr. Paul Jessup

Ms. Diana Kot

Mr. Lou Monville

Mr. Lucio Perez Jr.

Dr. Dio Saucedo

Mr. Pete Serbantes

Mr. Kevin Sherrell

Ms. Suzanne Trowbridge

Mr. Fred Wolf

#### **Foundation Director**

Ed Lewis

### **1.0 PROCEDURAL**

#### **1.1 Call to Order**

Director Kot called the meeting to order at 2:33 p.m.

#### **1.2 Pledge of Allegiance**

Director Kot led the Pledge of Allegiance.

#### **1.3 Establishment of a Quorum**

Directors Daigneault, Eckstrom, Jessup, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge were present.

Directors Clarke, Farfan, Gomez, and Wolf were absent.

**A quorum was established.**

#### **1.4 Action: Approval of the Agenda**

**Motion:** It was moved by Director Monville and seconded by Director Towbridge that the agenda be approved as presented.

**Vote:**           **10 Ayes:** Directors Daigneault, Eckstrom, Jessup, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**4 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

#### **1.5 Public Comments**

No members of the public came forward.

### **2.0 CONSENT**

#### **2.1 Action: Approval of Minutes**

**Subject:** Request approval of the draft minutes of the regular meeting of the Riverside County Office of Education Foundation (RCOEF) Board held May 20, 2021.

**Document(s):** Draft minutes from the May 20, 2021 meeting.

**Motion:** It was moved by Director Monville and seconded by Director Sherrell that the minutes be approved as presented.

**Vote:**           **10 Ayes:** Directors Daigneault, Eckstrom, Jessup, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**4 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

### **3.0 ACTION**

#### **3.1 Action: RCOEF Board of Directors' Term Renewal**

**Subject:** Request approval of a four-year term renewal ending July 2025 for RCOEF Board of Directors Jack Clarke, Diana Kot, and Eric Eckstrom.

**Document(s):** None.

**Motion:** It was moved by Director Towbridge and seconded by Director L. Perez to renew the RCOEF Board of Directors' Terms.

**Vote:**           **9 Ayes:** Directors Daigneault, Eckstrom, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**1 Abstained:** Jessup

**3 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

**3.2 Action: Nomination and Election of Dr. Ruth Pérez to the RCOEF Board of Directors**

**Subject:** Request approval of nomination and election to add Dr. Ruth Pérez to the RCOEF Board of Directors for a four-year term ending July 2025.

**Document(s):** None.

**Motion:** It was moved by Director Monville and seconded by Director Eckstrom to add Dr. Ruth Pérez to the RCOEF Board of Directors hat the minutes be approved as presented.

**Vote:**           **9 Ayes:** Directors Daigneault, Eckstrom, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**1 Abstained:** Jessup

**3 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

**3.3 Action: Election of 2021-2022 Officers**

**Subject:** Request approval of the slate of officers to serve during the 2021-2022 fiscal year as listed below:

Lou Monville, Chair / Fred Wolf, Vice-Chair / Suzanne Trowbridge, Secretary

**Document(s):** None.

**Motion:** It was moved by Director L. Perez and seconded by Director Eckstrom to approve of the slate of officers to serve during the 2021-2022 fiscal year

**Vote:**           **9 Ayes:** Directors Daigneault, Eckstrom, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**1 Abstained:** Jessup

**3 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

**3.4 Action: 2021-2022 RCOE Foundation Budget**

**Subject:** Request approval of the proposed 2021-2022 RCOE Foundation Budget.

**Document(s):** Proposed 2021-2022 RCOE Foundation Budget.

**Motion:** It was moved by Director Kot and seconded by Director Sherrell to approve the 2021-2022 RCOE Foundation Budget.

**Vote:**           **10 Ayes:** Directors Daigneault, Eckstrom, Jessup, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**4 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

**3.5 Action: 2021-2022 RCOE Foundation Events Schedule**

**Subject:** Request approval of the 2021-2022 RCOE Foundation Events Schedule.

**Document(s):** Draft copy of the 2021-2022 RCOE Foundation Events Schedule

**Motion:** It was moved by Director Serbantes and seconded by Director L. Perez to approve the 2021 -2022 RCOE Foundation Events.

**Vote:**   **10 Ayes:** Directors Daigneault, Eckstrom, Jessup, Kot, Monville, L. Perez, Saucedo, Serbantes, Sherrell, and Towbridge

**4 Absent:** Directors Clarke, Farfan, Gomez, and Wolf

**Motion carried.**

## **4.0 INFORMATION/DISCUSSION ITEMS**

### **4.1 Foundation Director's Report**

- Student Success Fund Update
  - 25 Students have received \$400 each for \$21,000 total
  - 26 students on the wait list that will be funded by mid-October
- Student Scholarship Program Update
  - 84 Students will receive a scholarship this year
  - 17 of 84 are STEM Scholars will receive \$2,058, up from \$1,500 last year
- Business Partners Program Update
  - 40 current active members, working on getting to 50
- Grants/Sponsorships Update
  - Received grants
    - 3M grant \$20,000
    - Verizon \$5,000
    - Riverside County Board of Supervisors Spiegel & Washington CID Grants \$2,500 each
- Foundation Budget Update
  - Projecting \$263,000 net revenue
  - Received update from accounting and we are at \$131,296 revenue
- Upcoming Events:
  - October 4, 2021 7<sup>th</sup> Annual Golf Tournament Update
    - \$85,000 in revenue, 141 golfers confirmed
  - Board Meeting November 18, 2021

### **4.2 Board of Directors' Comments**

Director Monville will appoint an Ad hoc By Laws Committee to review and update bylaws.

## **ADJOURNMENT**

Meeting adjourned at 3:03 p.m.