

COMMUNITY RELATIONS

SUBJECT: Relations between Other Governmental Agencies and the Riverside County Office of Education

The County Board of Education and County Superintendent of Schools recognize that agencies at all levels of government share its concern and responsibility for the health, safety and welfare of youth. The County Superintendent or designee shall initiate and maintain good working relationships with representatives of these agencies in order to help schools and students make use of the resources which governmental agencies can provide.

(cf. 3515.5 - Sex Offender Notification)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.4 - Child Abuse Reporting Procedures)
(cf. 5145.11 - Questioning and Apprehension)
(cf. 5145.12 - Search and Seizure)

The Office may enter into agreements with other agencies which involve the exchange of funds or reciprocal services.

Elections

The Riverside County Office of Education authorizes the use of available Office facilities for polling places when specifically requested by the city or county clerk.

Elections/Voter Registration

If a city or county elections official specifically requests the use of a school building as a polling place, the County Office of Education shall allow its use for such purpose. The County Superintendent of Schools may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. If school sessions will continue, the County Superintendent shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place, the County Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere or interrupt the normal process of

voting, and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)

(cf. 0410.3 - Nondiscrimination in Programs and Services)

The Superintendent or designee shall designate a contact person at each high school for the Secretary of State to contact in order to facilitate the distribution of voter registration forms to eligible students. The Superintendent or designee shall provide the address, phone number, and email address of each contact person to the Secretary of State. (Elections Code 2148)

To encourage students to participate in the elections process when they are eligible, the County Superintendent or designee may distribute to high school seniors voter registration forms provided by the Secretary of State. He/she shall determine the most effective means of distributing the forms, which may include but not be limited to distributing forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.

Elections/Polling Place Volunteers

The County Board of Education and County Superintendent encourage County Office of Education employees to fully participate in the electoral process, The County Board of Education and County Superintendent also recognize that County Office of Education employees may periodically request authorization to serve as volunteer polling place workers as an opportunity to support the public electoral process and to provide a public service. In that federal, state, and local elections are held in accordance with established calendars, County Office of Education employees who seek to volunteer as polling place workers are required to work with their immediate supervisors to develop work year calendars that may accommodate non-work day opportunities for such volunteer service. In the event it is determined that a work year calendar request for such a purpose is in conflict with the needs of the educational program, the program needs shall take precedent.

Legal Reference:

EDUCATION CODE

1040- Duties of Boards

10900-10914.5 Cooperative community recreation programs

12400- Authority to receive and expend federal funds

12405- Authority to participate in federal programs

17050- Joint use of library facilities

17051- Joint use of park and recreational facilities

32001- Fire alarms and drills

35160.1- Broad authority of school districts (County Boards of Education)

48902- Notification of law enforcement agencies
48909- District attorney may give notice re student drug use, sale or possession
49305- Cooperation of police and California Highway Patrol
49402- Contracts with city, county or local health departments
49403- Cooperation in control of communicable disease and immunization
51202- Instruction in personal and public health and safety

ELECTIONS CODE

2145-2146 Distribution of voter registration forms

12283 Polling places: schools

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors by law enforcement agency

828.1 School district police department; disclosure of juvenile criminal records

Management Resources:

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>

California Voter Foundation: <http://www.calvoter.org>

Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>