

BUSINESS AND GENERAL SUPPORT SERVICES NON-INSTRUCTIONAL OPERATIONS

SUBJECT: Periodic Financial Reports

Books and records of the County School Service Fund shall be maintained in auditable condition. All required fiscal reports shall be prepared, necessary records maintained, and financial statements prepared on a timely basis.

Financial reports shall be filed with the county, state and federal agencies as required.

Legal References:

Education Code

- 1243 - Reports Required
- 1244 - Attendance reports, ~~term~~, forms and due dates
- 1245 - Additional Reports as Required
- ~~1625~~ 1627 - Annual Audit
- 41010 - Accounting
- 41020 - Requirement for Annual Audit