<u>BUSINESS AND GENERAL SUPPORT SERVICES</u> NON-INSTRUCTIONAL OPERATIONS

SUBJECT: Inventory

Establishment and maintenance of an inventory of property is essential to efficient management. Procedures shall be prepared which provide detailed guidance, and necessary resources will be devoted to the management of property in order to assure compliance with law and regulation.

Legal Reference:

Education Code 35168

Title 5 Cal. Adm. Code 16035, et seq.

Adopted: 7-16-80 revised: 9-13-89

revised: