

BYLAWS OF THE BOARD

SUBJECT: Orientation

Board Candidate Orientation

Orientation may be provided for County Board of Education candidates so that insofar as possible, a new member will be prepared to discuss and cast informed votes on matters before the Board from the time that he/she is sworn into office.

During the period of their candidacy all candidates are urged to attend public meetings of the Board. Upon request, public information about the County Office of Education will be made available to them.

Additionally, the Board urges the County Superintendent of Schools to cooperate impartially with all candidates in providing them with information about the County Office of Education governance, County Board of Education operations and County Office of Education programs. This cooperation may include:

1. Notification of public meetings of the County Board of Education, with agenda and related materials provided.
2. Meeting with candidate(s) to provide background information on the County Office of Education and County Board of Education service and/or arranging such other candidate orientation sessions as he/she finds desirable.
3. Providing each candidate with information published by the California School Boards Association on the powers and duties of boards and other association materials germane to County Board of Education service.
4. Making arrangements for the candidates to review the current policies of the County Board of Education, administrative regulations and other publications of the County Office of Education.

The County Board of Education and staff will seek to be impartial as they cooperate in the orientation of Board candidates. It expects the candidates to recognize that until and unless elected to the County Board of Education their official status is that of other members of the public, and thus are not entitled to privileged information discussed in closed session.

New Board Member Orientation

The County Board of Education and the administrative staff shall assist each new member-elect to understand the County Board of Education's functions, policies, and procedures, and the general operation of the County Office of Education as quickly after election as possible. The following methods shall be used as a base for orientation, with such other materials and experiences upon which the president, County Superintendent and the member-elect may agree:

*Riverside County Office of Education
Board Bylaw 9230 Orientation*

1. The incoming member will be given selected materials on the function of the County Board of Education and the County Office of Education (e.g., "Boardsmanship").
2. The incoming member will be invited to attend County Board of Education meetings which occur between election and the date the member takes office.
3. The incoming member will be invited to meet with the County Superintendent or designee, County Board of Education president, and other administrative personnel to discuss services they perform for the Board.
4. The incoming member will be provided with a copy of the County Board of Education policy manual, including administrative regulations and bylaws, and copies of pertinent materials developed by the California School Boards Association.
5. The incoming member may attend, at County Office of Education expense, workshops conducted by the state and/or the California School Boards Association.
6. The incoming member will be invited to visit the County Office of Education programs.
7. The County Board of Education and the County Superintendent of Schools or designee shall help each new member-elect to understand the operations of the Riverside County Office of Education and the Board's functions, policies and procedures as soon after election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office.

Legal Reference:

EDUCATION CODE

1096 - Allowable Expenses for Attendance at Meetings

33360 - Department of Education and Statewide Association of School District Boards; Annual Workshop

33363 - Reimbursement of Expenses; Member of County Board of Education

35160.1 - Broad Authority of Board

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to Board members